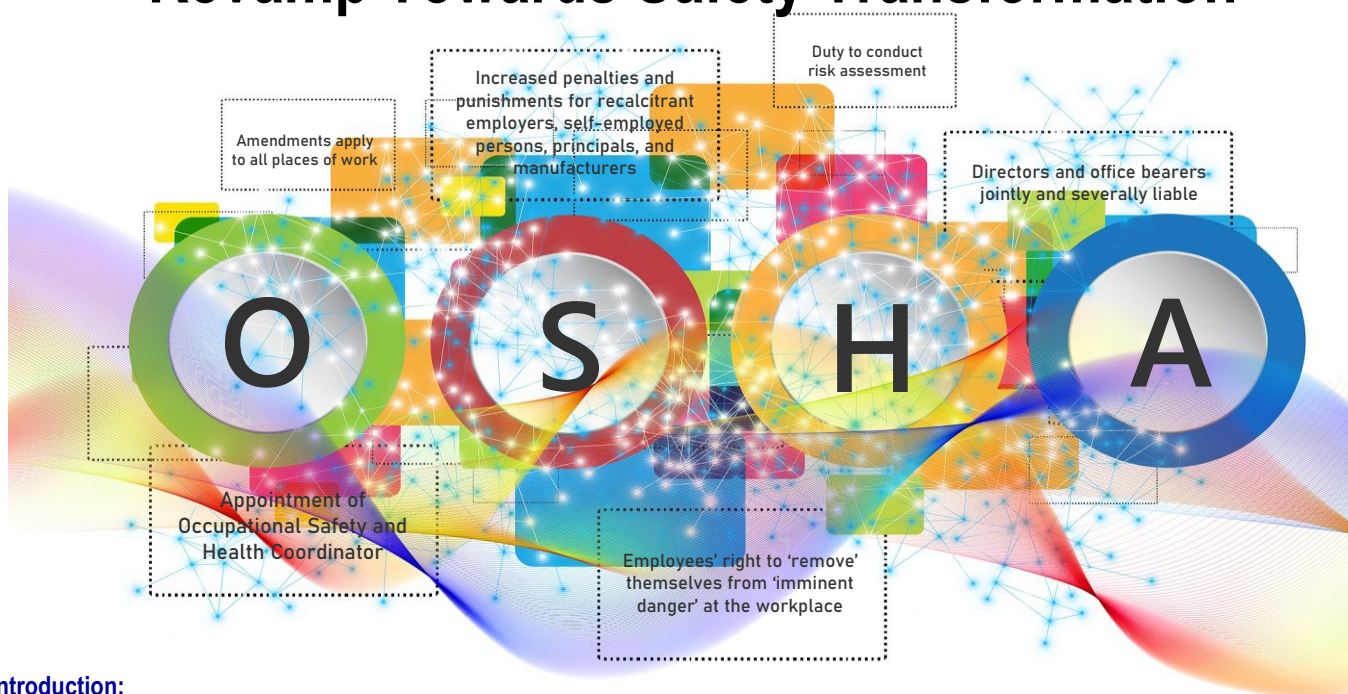


# Safety & Health Conference 2022:

## “Revamp Towards Safety Transformation”



### Introduction:

The Occupational Safety and Health (Amendment) Act 2022 which was gazetted on 16 March 2022, features significant amendments to the existing Occupational Safety and Health Act (OSHA) 1994. With the introduction of 27 new sections, the removal of 2 sections, the amendment of 35 existing sections, the repeal of the Factories and Machinery Act (FMA) 1967 and the integration of FMA provisions and OSHA into one comprehensive safety and health legislation, the major amendments in Occupational Safety and Health (Amendment) Act 2022 provide workers with better quality of safe and healthy environment.

The key amendments under the Occupational Safety and Health (Amendment) Act 2022 are, among others, amendments apply to all places of work; duty on principal to ensure the safety of contractors and sub-contractors; duty to conduct risk assessment; duty to develop and implement procedures to deal with emergencies; appointment of occupational safety and health coordinator; employees' right to 'remove' themselves from 'imminent danger' at the workplace; increased penalties and punishments for recalcitrant employers, self-employed persons, principals, and manufacturers; directors and office bearers jointly and severally liable; and many more.....

### Objectives:

1. Provide updates on the latest legislations in Occupational Safety and Health (OSH);
2. Promote OSH culture at workplace;
3. Promote prevention/ minimization of hazards, accidents and injuries at workplace towards safe working environment; and
4. Sharing of best practices in OSH.

### Who Should Attend:

Safety & Health Officers (SHOs), Safety & Health Committee Members, OSH Practitioners, Directors, CEOs, General Managers, Safety & Health/ Facilities/ Operations Managers, Executives, Officers and those handling OSH matters.



**Date: 10-11 August 2022  
(Wednesday-Thursday)**



**Time: 9.00 am – 5.00 pm**



**Venue:  
Setia SPICE Convention Centre,  
Penang**

**15 CEP Points**

**REGISTER  
NOW**

**Jointly organized by:**

 **HRD Corp Claimable Course  
(SBL-Khas)**

 **Special Rate for SHOs &  
Members of SAMENTA**



*\*Terms & Conditions apply.*

Conference Agenda	
Time	Day 1 (10 August 2022)
8.15 am	Registration   Networking   Morning Coffee Break
9.00 am	<u>Welcome Remark</u> - by Mr. Yeoh Seng Hooi, Hon. Secretary-General, Small & Medium Enterprises Association (SAMENTA) Malaysia
9.10 am	<u>Keynote Address</u> - by En. Mohd Anuar bin Embi, Deputy Director General (Occupational Safety), Department of Occupational Safety and Health (DOSH) Malaysia
9.30 am	<u>Session 1</u> Occupational Safety and Health (Amendment) Act 2022 - Better Protection and Safety in the Workplace - by En. Ahmad Fuad bin Jusin, Deputy Director (Operations), Department of Occupational Safety and Health (DOSH) Penang <i>[including Question &amp; Answer (Q&amp;A)]</i>
10.45 am	<u>Session 2:</u> Fall Protection Compliance: Minimizing Fall Injuries and Fatalities - by En. Muhammad Arif bin Hamzah, Honorary Treasurer, The Malaysian Society for Occupational Safety and Health (MSOSH) <i>[including Question &amp; Answer (Q&amp;A)]</i>
12.00 pm	Lunch   Networking
1.15 pm	<u>Session 3:</u> Potential Ergonomic Risks - Spot Them Before MSDs - by Ms. Elaine Tan Yi Ning, Environmental and Occupational Health and Safety (EOHS) Consultant; Ergonomics Trained Person <i>[including Question &amp; Answer (Q&amp;A)]</i>
2.30 pm	<u>Session 4:</u> Emergency Risk Communication - by Mr. Mohd Fazarul Nizam Bin Zakaria, Occupational Safety and Health (OSH) Professional <i>[including Question &amp; Answer (Q&amp;A)]</i>
3.45 pm	Afternoon Coffee Break   Networking
4.00 pm	<u>Session 5:</u> Workers' Roles in Occupational Safety and Health at Workplace - by Dr. Ramachandran Valautham, Occupational Safety and Health (OSH) Professional <i>[including Question &amp; Answer (Q&amp;A)]</i>
5.00 pm	End of Day 1

*\*Question & Answer (Q&A) will be in each respective session.*

Conference Agenda	
Time	Day 2 (11 August 2022)
8.15 am	Registration   Networking   Morning Coffee Break
9.00 am	<b>Session 6:</b> Workplace Ventilation and Filtration - Maintaining COVID-Safe Environment <i>- by Pn. Rusnah binti Nanyan, Section Head, Industrial Hygiene Section, Department of Occupational Safety and Health (DOSH) Penang</i> <i>[including Question &amp; Answer (Q&amp;A)]</i>
10.15 am	<b>Session 7:</b> Hearing Loss Prevention – Manoeuvring the dB Reaching Your Ears <i>- by Dr. Wong Kar Lin, Occupational Health Doctor (OHD)</i> <i>[including Question &amp; Answer (Q&amp;A)]</i>
11.30 am	<b>Session 8:</b> Hazard Identification, Risk Assessment, Risk Control (HIRARC) – In The Perspective of The New Amendments Under OSHA 2022 <i>- by Mr. Netty E Komattu A/L Thomas Easow, Occupational Safety and Health (OSH) Professional</i> <i>[including Question &amp; Answer (Q&amp;A)]</i>
12.45 pm	Lunch   Networking
2.00 pm	<b>Session 9:</b> Chemical Safety Best Practices <i>- by Ir. Nimi binti Ahmad, Committee Member, Persatuan Bekas Kakitangan JKKP Malaysia (DOSHTECH)</i> <i>[including Question &amp; Answer (Q&amp;A)]</i>
3.15 pm	<b>Session 10:</b> Behavioural-Based Safety - Strategies for Controlling Exposures <i>- by Ms. Joysca Ng Huey Fang, Environmental and Occupational Health and Safety (EOHS) Consultant</i> <i>[including Question &amp; Answer (Q&amp;A)]</i>
4.30 pm	Closing of Conference <i>- by Mr. Wong Kee Wei, Vice Chairman (Northern Region), Small &amp; Medium Enterprises Association (SAMENTA) Malaysia</i>
4.45 pm	Afternoon Coffee Break   Networking
5.00 pm	End of Conference

*\*Question & Answer (Q&A) will be in each respective session.*

## Speakers Line-Up

1. EN. AHMAD FUAD BIN JUSIN, is currently the Deputy Director (Operations), Department of Occupational Safety and Health (DOSH) Pulau Pinang. He plans and oversees the activities and operations of the regulatory enforcement and ensures that the implementation and compliance of Factories and Machinery Act 1967 and Occupational Safety and Health Act 1994 at workplace.

He joined Department of Occupational Safety and Health Malaysia (DOSH) since 1997 and his working experience in workplace safety and health involves inspection of construction site, chemical plants and other workplaces. He also involves and carries out investigations into occupational accidents, occupational diseases and other undesired events (such as dangerous occurrences and near miss/incidents) that could have led to personal injuries affecting workers or members of the public and also involved as prosecution officer.

He is also involved in the main committee in drafting the Occupational Safety and Health (Amendment) Act 2022. The Amendments to the existing Occupational Safety and Health Act 1994 (OSHA 1994) which focus on increasing the quality of safety, health and welfare of workers were passed on 27th October 2021 by the Malaysian parliament and were gazetted on 16th March 2022.

He has a Chemical Engineering degree from the University Technology Malaysia (UTM), as well as Master in Process Safety and Loss Prevention from the University Putra Malaysia (UPM).

2. EN. MUHAMMAD ARIF BIN HAMZAH is Occupational Safety and Health (OSH) Professional with 15 years of experiences in OSH inclusive of 5 years in Managerial position and 10 years as OSH Trainer. He has strong technical background with Bachelor Degree in Mechanical Engineering from UTM. Mr. Muhammad Arif is involved in diversified industries such as Construction, Oil & Gas (Downstream), Underground Construction, Confined Space Services, Food Industry, Operations and Maintenance Services and Water Treatment Plants.

3. MS. ELAINE TAN YI NING holds a Bachelor Degree in Environmental and Occupational Health. She was a competent Safety and Health Officer registered with DOSH and involved in safety and health field for more than 10 years. She is also qualified ISO9001:2015, ISO 45001:2018 and ISO14001:2015 lead auditor, competent person for scheduled waste, waste water treatment plant-physical treatment, HRDF registered trainer and Initial/ Advanced Ergonomics Competent Person.

She pursued her industrial careers with business service industry as HSE officer, and then as SHE engineer in manufacturing industry. After getting green book, she worked as Safety and Health Officer in a sheet metal fabrication industry. After that she was appointed as Environment, Safety and Health Manager in a sheet metal fabrication industry, Johor. Now, she is a consultant and trainer specialist in occupational safety and health and environmental management system.

Ms. Elaine has conducted numerous in-house training courses in several industries. Her area of training expertise include safe chemical handling, noise and hearing conservation training, scheduled waste management, HIRARC, safety awareness training and ISO internal auditor training.

4. MR. MOHD FAZARUL NIZAM BIN ZAKARIA has vast experience as STCW (Standards of Training, Certification and Watchkeeping) Trainer for Seafarers. He is a Competent Assessor in Emergency Training in oil and gas industry, as well as an Internal Verifier in oil and gas industry (onshore and offshore).

Mr. Mohd Fazarul Nizam has also been involved in emergency response as fire safety major emergency response instructor, incident commander, damage control team instructor, and helicopter landing officer instructor.

He holds a Diploma in Transportation and Maritime Defence from UTM.

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5. DR. RAMACHANDRAN VALAUTHAM holds a Doctorate Degree in Occupational Safety & Health (USA) Preston, Master's in Occupational Safety and Health Management (UUM), Postgraduate Diploma in Industrial Safety Management (UKM), Diploma in Management Studies (ICM - UK), Certificate in OSH, SHO (1999-2014) and IRCA Lead Auditor for OHSMS 45001, BCMS 22301 and MS 1722 management system.

He has more than 31 years of Industrial experience and his last tenure (11 years) was with a multinational organization managing the entire EHS operation of 6 manufacturing plants. Currently he is the Principal Consultant of Mesh Consultancy & Training Centre dealing with Occupational Safety, Health Consultancy, Education and Training in Penang & Kuala Lumpur.

Dr. Ramachandran is a DOSH & HRDF Registered Trainer, Certified Safety Professional (CSP) & Certified Safety & Health Manager (CSHM), Certified Ergonomics Specialty (CES) accredited by American Society of Safety Professionals, Certified Assessor by HRDF for Recognition of Prior Learning (RPL) programme and a Trained Ergonomics Person with DOSH Malaysia.

He is also a part time lecturer with Open University teaches Occupational Safety and Health subjects for Degree and Master students and a conference Speaker for NGOs.

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6. PN. RUSNAH BINTI NANYAN has been working with the Department of Occupational Safety and Health Malaysia (DOSH) since 1991 (formerly known as Factories and Machinery Department, FMD). She is holding Bachelor in Chemical Engineering from University Science Malaysia. She is actively involving in the occupational safety and health (OSH) policy development, enforcement and training activities particularly in the area of occupational hygiene and chemical management.

She started her career in Factories and Machinery Department, Petroleum Safety Unit for 2 years. Consequently, she moved to Factories and Machinery Department state office in Penang and Terengganu where she is in charge of Industrial Hygiene for a total of 30 years. During that stint she has conduct enforcement on Occupational Safety and Health Act 1994, and advice to multinational electronic companies, manufacturing, construction, petroleum and chemical companies. She is also actively involved in presenting papers on Occupational Safety and Health related topics to organizations.

She is the Section Head of Toxicology and Chemical Risk Assessment of the Chemical Management Division, DOSH Malaysia since 2012-2020. In her current portfolio, she is involved in enforcement of Use and Standard of Exposure Chemical Hazardous to Health (USECHH) Regulations 2000. It involves in approving alternative method of Chemical Health Risk Assessment (CHRA) i.e. PETRONAS Health Risk Assessment and processing approval for Generic CHRA.

Apart from that she is also involved in establishing new CHRA Manual 3rd Edition, revised USECHH and CLASS Regulations and ICOP CHC, guidelines on Chemical Exposure Monitoring 2022, Nanomaterials and develop Module for DOSH officer competency.

Currently, she is the Section Head of Industrial Hygiene, DOSH Penang since October 2020, involved directly in planning and enforcement of regulations related to health.

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7. DR. WONG KAR LIN is currently the Director & Occupational Health Physician at a medical clinic. He has more than 30 years of medical and clinical experiences as a medical practitioner attached with various organizations such as Ministry of Health Singapore, Ministry of Health Malaysia and private clinics. Dr. Wong is a Member of The Academy of Occupational Environmental Medicine Malaysia as Occupational Health Physician. He has vast experience in OSH trainings being NIOSH lecturer for SHO Certificate Course since 1998, NIOSH Oral Examiner for SHO Certificate in 1998, speaker for public occupational health seminars since 2013, lecturer for SHO Certificate Course by Malaysian Association of Productivity in 1998/1999, teacher and trainer in Billing's Ovulation Method of Natural Fertility Awareness since 1979.

Dr. Wong holds Bachelor of Medicine & Bachelor of Surgery (MBBS) from University of Singapore and Masters in Occupational Medicine, Health & Safety from Edith Cowan University (Perth).

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8. MR. NETTY E KOMATTU A/L THOMAS EASOW, graduated with an MBA in Management from the University of New Southampton USA and he holds a degree in Safety Engineering (B.Sc.) from Cleveland Institute of Technology, USA.

He started his career as a Technical Assistant with G.E.C Malacca in 1981 after completing his Diploma in Electrical / Electronics Engineering. His experience involved in the set-up and commissioning of Traffic Signal Equipment and Medical Devices for the Southern Region.

He then joined an electronics manufacturing sector in 1988 and served at Taiko Electronics Singapore where he was responsible for transferring automated machines from Japan and to set-up these machines at their Singapore plant. During this time, he was sent to Japan for a month to study the transfer and commissioning of fully-automated machines to Singapore. In 1992, he came back to the manufacturing sector in Johor and was responsible in the areas of Production Manufacturing and Quality Control for Audio parts.

He then moved on to Quality Assurance (QA) in 1995 in the manufacturing sector and was also the Quality Management Representative (QMR) for two organizations in the electronics and plastic injection division. He successfully managed to get the certification for the ISO 9000 qualifications for these organizations. He was also responsible for the training and development of staffs and was also the Head of Dept for the Training Division.

In 1999, he was then leading another plastics manufacturing organization as a Factory Manager to lead the team in Marketing, Production, Quality Control, Engineering, Purchasing and Administrative matters.

He pursued his career into Occupational Safety, Health and Environment in 2001 and was in charge of the Training and Business Development Unit with a consulting company to promote Safety & Health amongst employers for the Southern and Central states of Malaysia.



In 2004 he joined Alliance Safety & Security Services Sdn Bhd (ASMS), a Class 'A' training and solutions provider as the Executive Director and Principle Consultant who is responsible in developing Safety & Security training programs for all industries. He is also a qualified Trainer accredited with the Human Resource Development Council (HRDC) and the National Institute of Occupational Safety and Health (NIOSH) and a certified OHSAS 18001 / OSHMS 1722 Lead Auditor certified with RABQSA International.

In 2005 together with two Security Consultants, he spearheaded the team to develop the first ASMS Security Standard in Malaysia and they have together developed a Security Risk Assessment program to suit most high risk organizations in Malaysia.

He has since been invited as Guest Speaker to present papers on Safety & Security at many seminars and forums. He has also written a paper on Security Threats with Homeland Security Asia (HSA), a UK based publishing house on Security for Asia and Europe in their 2006 publication issue.

In 2006, he was instrumental in getting ASMS certified with an ISO 9001:2000 certification and is the first organization in Malaysia to be given this certification under the scope of Occupational Safety, Health and Security. He was also instrumental in getting ASMS Training Center approved by DOSH (JKKP) to conduct the Safety & Health Officer's Certification program.

Netty E Komattu is a well sought after Public & Motivational Speaker in the field of Safety, Health, Environmental and Security and Trainer for many industries and he is personally involved in the development of training programs tailored to individual industrial and organizational needs in Malaysia, China, Singapore, Vietnam and Thailand.

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9. IR. NIMI BINTI AHMAD is currently the Committee Member of Persatuan Bekas Kakitangan JKPP Malaysia (DOSHTECH). She is also an Occupational Safety and Health Consultant, as well as Committee Member of Malaysian Industrial Hygiene Association. Ir. Nimi was the former Assistant Director/ Factory Inspectorate with DOSH Malaysia.

Ir. Nimi has vast experience in safety and health consultancy including health risks and chemical health risks assessment. She has been involved in safety consulting for SIME Darby Plantation Construction Project (Palm Oil Mill construction and upgrading works), safety consulting for Ladder and Fall Protection Project (Multi National Industry), Chemical Health Risks Assessment for Industries (Oil and Gas, Petrochemical, Electronics, Healthcare Facilities), Health Risks Assessment for Offshore facilities (Petronas Sarawak Operation), Hazard and Operability Study (HAZOP) for Industry (Bioorganic Plant), Localized Exhaust Ventilation System and General Ventilation System Evaluation for Water Treatment Plant Facilities.

Ir. Nimi is also Trainer for Chemical Health Risks Assessment Course and for Hygiene Technician: Local Exhaust Ventilation Course with NIOSH. She has conducted Chemical Safety Management Training, Chemical Health Hazards Exposure to Chemicals (Benzene, H<sub>2</sub>S gas and PPE) and other safety related topics (such as HIRARC, Accident Investigation) for among others Exxonmobil (Distribution Terminals), Jabatan Kesihatan Negeri Selangor, Jabatan Kesihatan Negeri Sembilan, Institute of Medical Research Kuala Lumpur, Agensi Nuklear Malaysia (MOSTI), Shinko Electronics (M) Sdn Bhd Shah Alam, NHK Manufacturing (M) Sdn Bhd Seremban, Hotel Equatorial Kuala Lumpur, Concorde Hotel Kuala Lumpur, National Semiconductor (M) Sdn Bhd Melaka, TNB Distribution Sdn Bhd Shah Alam, Omron Malaysia Sdn Bhd, Sungei Way Petaling Jaya and so on. She is also Part-Time Lecturer with UTM (Master and Diploma in OSH), UUM (Master in OSH), Universiti Terbuka Malaysia (Master in OSH Risks Management), Universiti Teknologi MARA Puncak Alam FSK (IHS/ OSHA).

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10. MS. JOYSCA NG HUEY FANG has a wide working experience in Quality, Environmental, Safety and Health and Productivity fields in Malaysia, Singapore and Philippines. Ms. Joysca Ng is an accomplished practitioner, consultant and trainer with over 18 years' experience in the area of Quality Management System, Environmental Management System and Occupational Safety and Health Management System. She has specialized in ISO 9001, IATF 16949, ISO 14001 and ISO 45001-implementation and project management to certification.

Ms. Joysca Ng academic qualification is Bachelor Degree in Technology (Hons) and Master of Occupational Safety and Health Risk Management (MOSHRM). She is pursuing her studies in PhD in Science. Her major is in Environmental, Safety & Health Technology and was taught based on a strong emphasis in safety and health, chemical engineering and biology disciplines. She has been trained extensively in the area of Safety, Health, Environment and Quality training, consultation and auditing. She is a qualified ISO 9001, ISO 14001 and ISO 45001 lead auditor, performing third party auditing for certification bodies.

Ms. Joysca is also a certified trainer of Pembangunan Sumber Manusia Berhad (PSMB) / Human Resource Development Council (HRDC) under the Train-The-Trainer program, a Certified Safety and Health Officer under the DOSH (Department of Safety and Health Malaysia), a Certified Construction Safety and Health Officer under the Construction Industry Development Board Malaysia (CIDB). She is also a certified Green Card trainer and SHASSIC assessor for Construction Industry Development Board Malaysia (CIDB). Currently, she is a certified trainer for Eimas, who qualified to issue CPD hours point to participants.





Ms Joysca has been involved in training for many years for both in-house training programs and structure / public courses. Through her frequent visits, she has assisted her customers in continual improvement activities from her knowledge on Quality & Productivity improvement, Environmental, Safety and Health. Her training sessions are highly interactive, fun and very practical oriented. She is also well versed in English and Bahasa Malaysia.

Ms. Joysca Ng has experience as a consultant performing training, auditing and consultation for IATF 16949, ISO 9001, ISO 14001 & ISO 45001. Her consulting experience includes various industries such as fabricated metal industry, construction, automotive, electronic/ electrical, injection moulding, chemical industry, rubber, transport equipment, project management, spray painting textile and garments, iron & steel, medical devices, plastic and plastic products, paper products, construction industries and computer related industry.

Her areas of expertise include Chemical and Scheduled Waste Management, OSHA & Safety Committee Empowerment, OHSAS 18001 Internal Audit, EMS Internal Audit, SHE Legal & Other Requirements, Hazard Identification & Risk Evaluation (HIRAC), Environmental Aspects & Impacts Evaluation, Statistical Process Control (SPC), Production Part Approval Process (PPAP), Failure Mode & Effect Analysis(FMEA), Fun Learning Teambuilding, Why-Why Analysis, Effective QA/QA, Effective MR, QCC, SGA, PokaYoke, Preventive & Predictive Maintenance, 5S Good House Keeping, Quality/Productivity Improvement Techniques, Visual Management & Process Control, 7 QC Tools, MSA, Supplier Quality Management, Muda (Waste) Elimination, Lean Manufacturing, Toyota Production System, Train the Trainer and other Management programs.



## Registration/ Participation Fees

<p><b>Early Bird</b></p> <p><b>RM 901.00</b> per participant <i>(inclusive 6% SST)</i></p> <p><i>(for Registration received before 30 June 2022)</i></p> 	<p><b>Safety and Health Officer (SHO)</b></p> <p><b>RM 1,007.00</b> per participant <i>(inclusive 6% SST)</i></p> <p><i>(for Safety and Health Officer with SHO Registration Number)</i></p> 	<p><b>Members of SAMENTA</b></p> <p><b>RM 1,007.00</b> per participant <i>(inclusive 6% SST)</i></p> <p><i>(for Members of Small &amp; Medium Enterprises Association Malaysia)</i></p> 	<p><b>Normal Price</b></p> <p><b>RM 1,272.00</b> per participant <i>(inclusive 6% SST)</i></p> <p><i>(others)</i></p> 
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**(Closing Date for Registration: 29 July 2022)**

### Registration Form

**Safety & Health Conference 2022: "Revamp Towards Safety Transformation"**  
**10 - 11 August 2022, 9.00 am – 5.00 pm**  
**Setia SPICE Convention Centre**  
 Jalan Tun Dr. Awang, 11900 Penang.

<b>1</b>	<b>Name:</b>		<b>*Self-sponsored? Yes ( ) No ( )</b>	
	<b>Designation:</b>		<b>Vegetarian? Yes ( ) No ( )</b>	
	<b>I/C No.:</b>	<b>Email:</b>		
	<b>SHO Registration No.:</b>	<b>Mobile No.:</b>		

*\* For self-sponsored participant, registration will only be guaranteed if full payment is received before conference.*

<b>2</b>	<b>Name:</b>		<b>*Self-sponsored? Yes ( ) No ( )</b>	
	<b>Designation:</b>		<b>Vegetarian? Yes ( ) No ( )</b>	
	<b>I/C No.:</b>	<b>Email:</b>		
	<b>SHO Registration No.:</b>	<b>Mobile No.:</b>		

*\* For self-sponsored participant, registration will only be guaranteed if full payment is received before conference.*

<b>3</b>	<b>Name:</b>		<b>*Self-sponsored? Yes ( ) No ( )</b>	
	<b>Designation:</b>		<b>Vegetarian? Yes ( ) No ( )</b>	
	<b>I/C No.:</b>	<b>Email:</b>		
	<b>SHO Registration No.:</b>	<b>Mobile No.:</b>		

*\* For self-sponsored participant, registration will only be guaranteed if full payment is received before conference.*

<b>Registration Submitted By:</b>		
Company Name:		SAMENTA Member: Yes ( ) No ( )
		Membership No.:
Company Address:		
Contact Person:		Designation:
Tel:	Fax:	Email:
<p><b>Registration Process &amp; Payment Method:</b></p> <p>(1) Please note that this conference is registered under <b>HRD Corp Claimable Course (SBL-Khas)</b>. <b>Participation fees will be deducted from employer's HRD Corp account and paid directly to flexiEdge Training PLT.</b></p> <p>(2) Employer/ Company to fill up and complete the registration form (page 9 &amp; 10 only) and email to Ms. Felicia Tham/ Mr. Quah Eng Siang of flexiEdge Training PLT at <a href="mailto:administrator@flexiedge.com.my">administrator@flexiedge.com.my</a></p> <p>(3) flexiEdge Training PLT will email the confirmation notification to Employer/Company.</p> <p>(4) Employer/Company needs to submit training grant application to HRD Corp before conference date commencement. Once approved by HRD Corp, Employer/Company to email the approved training grant application number to flexiEdge Training PLT, to be included into the JD/14 form (Joint Declaration Form).</p> <p>(5) Employer/ Company and flexiEdge Training PLT to chop-sign the JD/14 form and return to flexiEdge Training PLT for claim submission purpose.</p> <p><b>For Self-Sponsored Participants*:</b></p> <p>Enclosed herewith Cheque/ Bank Draft (No. _____) amounting to RM_____ for ( ) participant(s), crossed and made payable to "<b>flexiEdge Training PLT</b>" <u>OR</u> Bank in / IBG transfer to our CIMB Bank A/C No.: 800 794 3431 and email us the bank in/ transaction slip/ payment advice.</p> <p><i>*For self-sponsored participant(s), registration will only be guaranteed if full payment is received before conference.</i></p>		

\*Kindly send your completed **registration form pages (page 9 & 10) only** through email to Ms. Felicia Tham/ Mr. Quah Eng Siang at [administrator@flexiedge.com.my](mailto:administrator@flexiedge.com.my) . For further enquiry, please contact Ms. Felicia Tham/ Mr. Quah Eng Siang of flexiEdge Training PLT at Tel: 04-646 8377 / 012-479 8377 / 013-588 3355.

### Terms & Conditions

1. Registration/ Participation Fees are inclusive of conference kit, refreshments, lunch and certificate of attendance.
2. Conference confirmation will be given through email before the conference date.
3. (a) Cancellation / notice of withdrawal must be given in writing (email) to us before program confirmation, no fee shall be charged.  
(b) No cancellation is allowed once our program confirmation is emailed to you. However, **if registered participant is unable to attend, only replacement from the same company is allowed**. Participant(s) who registered but does not turn up on conference day(s) shall be fully billed. No refund if participant/ replacement does not turn up on the conference day(s)
4. **For self-sponsored participant(s), registration will only be guaranteed if full payment is received before conference.**
5. The organizer has the right to change the dates, time, venue, speaker(s) or cancel the scheduled conference due to unforeseen circumstances beyond its control.

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